

## **Treasurer**

The Treasurer is responsible for the development and execution of financial policies, procedures, audits, and controls. The Treasurer receives and disburses funds in payment of all obligations, and develops and recommends a budget to the Club Executive Committee. S/He also notifies members of dues payable and collects the dues. Along with the Vice President Membership and Club Secretary, the Treasurer ensures semiannual membership reports, dues, and membership roster are mailed to World Headquarters and received there by the appropriate deadlines. The Treasurer is the sixth-ranking Club officer.